

Course Registration Form

Tel: (65) 6796 9651 / 9657 Fax: (65) 6569 3268

Email: courses@wavelink.com.sg

Please tick 1 box only.

<input type="checkbox"/>	Self Sponsored (Complete Section A, B & D)
<input type="checkbox"/>	Company Sponsored (Complete Section A, B & C)

SECTION A – COURSE DETAILS (Please tick 1 box only)

Purpose: Short Courses/ Others For New COC For COC Upgrade For COC Revalidation

Course Title: _____ Course Date: _____

SECTION B – PARTICIPANT'S DETAILS

Name: _____ Nationality: _____

Email: _____ Date of Birth: _____ Rank / Designation: _____

Office / Mobile No.: _____ Home No.: _____

Residential Address: _____

SECTION C – COMPANY'S DETAILS (To be completed & verified by COMPANY)

Company Full Name: _____

Company Full Address: _____

Contact Person: _____ Designation: _____

Email: _____ Contact No.: _____

SECTION D – APPLICATION FOR GRANT

As a Self Sponsored and member of SMOU, I will like to enjoy **SMOU Education Grant (Membership No.*: _____)**.

*Membership status will be verified with SMOU Membership Division. **Kindly indicate N.A if not applicable.**

- Note:**
- Singapore Maritime Training Fund (SMTF) and Maritime Cluster Fund (MCF) are available for Company Sponsored participants who are eligible. For further enquiry, please check with WMI.
 - Maritime Cluster Fund (MCF) is available for Self Sponsored participant taking COC Revalidation Courses. For more details, please visit www.mpa.gov.sg.
 - Self Sponsored participant (Singaporean) may also apply for SkillsFuture Credit. For more information, please visit www.skillsfuture.sg.

REQUIRED DOCUMENTS – TO BE SUBMITTED WITH THIS FORM

Registration **must be** accompanied with 1 of the following documents:

- NRIC Identity Card
 - Passport
 - Certificate of Competency
- **Only Full Name & Date of Birth required.**

Additional documents are required for the below courses:

- Certificate of Competency (all pages)
- Discharge Book (1st page, & recent 6 mths record)
- Photo (passport size)

ECDIS	BRM	ERM	HVT
Yes	Yes	Yes	Yes

Terms and Conditions

- No cancellation is allowed upon receiving the Course Confirmation from Wavelink.
- Course confirmation will be updated/confirmed 2 weeks before the course commence. Wavelink reserves the right to appoint at its sole discretion, to postpone / cancel the course without liability. Wavelink shall not be responsible for any claim, damage or loss incurred or suffered by you as a result of such action.
- Payment shall be made upon presentation of the invoice. Kindly refer to the invoice for the payment instructions.
- Full course fee is chargeable for any participants who fail to complete the course successfully.
- All cheques must be crossed and made payable to **WAVELINK MARITIME INSTITUTE PTE LTD**. Kindly state course title behind cheque.
- Certificate/s will be issued to individual/company upon successful completion of the course and receipt of payment.
- Course fee is inclusive of course manual and assessment/s (if required).

DECLARATION / LETTER OF INDEMNITY / COLLECTION, USE, DISCLOSURE AND RETENTION OF PERSONAL DATA

- I, hereby declare that the particulars contained in this application are correct, and true to the best of my knowledge and belief, and that the documents and certificates sent with this application are genuine documents, issued by relevant authorities. I further declare that any false information and wilful suppression of facts will render the applicant liable to disqualification from the course without refund.
- I, hereby undertake to indemnify the Training Service Provider(s), its employees and agents, against any claims arising from accident, injury or death whatsoever occurring to or sustained by the applicant during the course at the place of training and the applicant undergoes this course on his / her own accord.
- I consent to my Personal Data being collected, used and retained by Wavelink Maritime Institute for the purposes of processing, administering and managing course related matters.
- I consent to be contacted by Wavelink Maritime Institute via email, text messages, fax and/or post for matters relating maritime training and education as well as to give my opinion/feedback on such matters.
- For any enquiries on Personal Data protection matters, please email to dpo@ntuc.org.sg.

Participant's Name / Company PIC's Name

Participant's Signature / Company Stamp

Date