

# ISM Internal Auditor

# ISPS Internal Auditor

### Objective

The aim of this course is to provide participants with the necessary skills to be able to plan, prepare and conduct both Internal Safety and Security Audits, in compliance with the ISM and ISPS Codes.

### Who Should Attend

Superintendents, and any personnel performing the roles of an Internal Safety and Security Auditor, including Company Security Officers (CSO), would find this course very applicable in their course of work.

Course Outline – ISM Module	Course Outline – ISPS Module
<ul style="list-style-type: none"> <li>• Historical Background to the ISM Code</li> <li>• Requirement &amp; Elements of the ISM Code</li> <li>• Safety Management Sys Functional Requirement</li> <li>• Scope of the ISM Code where internal audits can be conducted</li> <li>• System Documentation</li> <li>• Internal Control on the Management System</li> <li>• Implementation of the System</li> <li>• Audit System, Programme, Strategy &amp; Checklist</li> <li>• Role and Attitude of an Internal Auditor</li> <li>• Audit Performance which includes the Approach, Planning, Reporting &amp; Follow-up action</li> <li>• Exercises: 1) Functional Requirement, 2) ISM Procedures, 3) Standard Questionnaire Checklist and 4) Typical Shipboard Non-Conformance</li> </ul>	<ul style="list-style-type: none"> <li>• Requirements of the ISPS Code for Shipping Companies, Vessels, and Port Facilities.</li> <li>• Ship security criteria applications</li> <li>• Current maritime security practices</li> <li>• Understand interaction between ship and port interfaces.</li> <li>• ISPS Code auditing requirements</li> <li>• Requirements of ship security plan approval and ISSC certification process.</li> <li>• Exercises to plan, schedule and conduct an audit for compliance with the ISPS Code.</li> </ul>

### Course Methodology

Besides lecture notes, the course will be conducted from a practical and application viewpoint. Exercises are included to help participants understand application concepts better and achieve the objective of the course.

### Duration / Venue

9.00am – 5.00pm daily

Wavelink Building, Level 3, Maersk Room  
(2 min walk from Lavender MRT Station Exit B, opp ICA Building)

### Course Fee (+7% GST)

Course Module	Duration	Date	Non SMOU Members		SMOU Members		
			Normal Rate	Special Rate	Up to 3 years	Between 3 – 5 years	Above 5 years
ISM	2 Days	4 – 5 Mar 08	\$ 695.50	\$ 625.95	\$ 486.85	\$ 481.50	\$ 481.50
ISPS	2 Days	5 – 6 Mar 08	\$ 856.00	\$ 770.40	\$ 642.00		
ISM & ISPS	3 Days	4 – 6 Mar 08	\$ 1,284.00	\$ 1,155.60	\$ 1,070.00		

### Enquiries

Tel: 65-6390 1651  
 Fax: 65-6291 0700  
 Email: kevin@wavelink.com.sg  
 Website: www.wavelink.com.sg/wmi

**Wavelink Building**  
 75 Jellicoe Road  
 Singapore 208738

